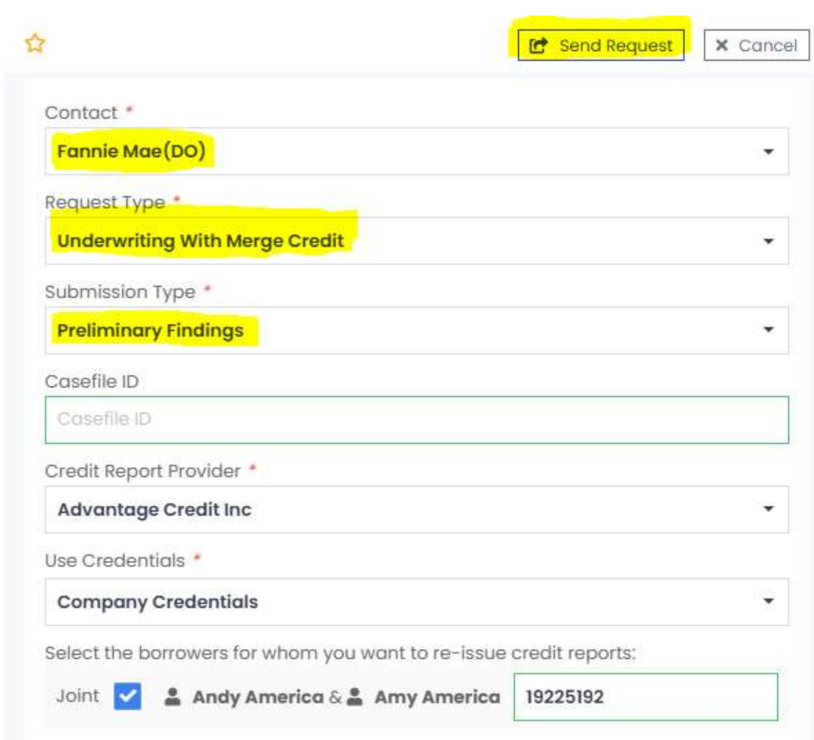
Running AUS in LendingPad

Step 1: Select the *Actions* tab on the left menu bar. Navigate to *System Actions* and press the *Send* button next to AUS.

Fannie Mae (DO): In the next menu, select *Fannie Mae (DO)* under the *Contact* drop-down. For *Request Type*, select *Underwriting With Merge Credit* and for *Submission Type* select *Preliminary Findings*. Make sure the *Casefile ID* field is empty. The *Credit Report Provider* field should be auto-filled with your credit provider, but you may need to make a different selection in *Use Credentials*. For that field, choose *Company Credentials* if you have one company-wide login for pulling credit with your provider. If you have your own login, choose *My Credentials*. Make sure the credit report file number is in the final field, and it corresponds to the correct borrower or borrowers if there are multiple credit reports. Press *Send Request* when finished. The results can be viewed on the prior screen, or in the *Documents* tab on the left.



<u>Freddie Mac (LPA):</u> In the next menu, select *Freddie Mac* under the *Contact* drop-down. For *Request Type*, select *Underwriting With Merge Credit*. All remaining fields should be kept blank, except for *Seller ID*, which should auto-fill to 214255. The *Credit Report Provider* field should be auto-filled with your credit provider. Make sure the credit report file number is in the final field, and it corresponds to the correct borrower or borrowers if there are multiple credit reports. Press *Send Request* when finished. The results can be viewed on the prior screen, or in the *Documents* tab on the left.